



SHIP SAFETY BULLETIN

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Subject: Requirements for the use of an Electronic Record Books System

Scope

This bulletin applies to Canadian vessels that use an electronic record book for maintaining record-keeping.

Purpose

This bulletin explains the criteria contained in the policy that an Electronic Record books System must meet for it to be used as an alternative to traditional paper logbooks and recording.

What you need to know

An Electronic Record Books System must be certified (e.g., type approval, statement, or declaration) by one of the Canadian Recognized Organizations (RO), in accordance with the following publications as amended from time to time:

Keywords:

1. Electronic Record Books System
2. International Conventions
3. *Canada Shipping Act, 2001*

Questions concerning this Bulletin should be addressed to:

AMSEC
Transport Canada
Marine Safety and Security
Tower C, Place de Ville
330 Sparks Street, 11th Floor
Ottawa, Ontario K1A 0N8

Contact us at: marinesafety-securitemaritime@tc.gc.ca or 1-855-859-3123 (Toll Free).

- a. IMO resolution MEPC.312(74) *Guidelines for the use of electronic record books under MARPOL*,
- b. IMO resolution A.916(22) *Guidelines for the Recording of Events Related to Navigation, Navigation Safety Regulations*, and
- c. ISO 21745 *Electronic record books for ships - Technical specifications and operational requirements* or an equivalent technical and operational standards acceptable to a Recognized Organization.

Before using an Electronic Record Books System, vessel operators need to provide to the Transport Canada Marine Safety and Security (TCMSS) regional office or the Recognized Organization the case may be to the [Tier-I-Policy - Acceptance of Electronic Record Books System](#) a statement confirming:

- a statement confirming the system is installed according to the manufacturer's recommendations,
- the users are trained and familiarized with the management, and the usage of the system,
- operation of the system located onboard, and
- the system operating manual is located onboard and readily available to the users.

Vessels engaged on international voyages including the United States of America, shall be issued, upon request, a declaration of the MARPOL electronic record book by the TCMSS regional office or the RO.

Please consult the policy to access the list of acceptable logbooks and record keeping as an alternative to paper hard copy.