



SHIP SAFETY BULLETIN

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Subject:

How Transport Canada Applies the Board of Steamship Inspection Scale of Fees

Scope

Ship owners, operators, authorized representatives, shipyards and others subject to Transport Canada Marine Safety user fees for services set out in the *Board of Steamship Inspection Scale of Fees*.

Purpose

This Ship Safety Bulletin introduces Marine Safety’s national process which will apply and calculate inspection, service and related fees consistently. This **may** result in changes in invoicing.

Background

On May 30, 2012, Transport Canada will begin using its national Marine Safety dispatch and tracking process. This national process will improve the quality control and consistency of our services to Marine Safety’s clients. How? It will:

- Track service requests and measure Marine Safety’s service standards performance;
- Apply the existing user fees set out in the *Board of Steamship Inspection Scale of Fees*; and
- Provide a link between Transport Canada’s inspection and financial systems.

The fees set out in the *Board of Steamship Inspection Scale of Fees* regulations were introduced on December 3, 1969 (SOR/69-586), and made pursuant to the *Canada Shipping Act, 2001*.

Keywords:

1. Board of Steamship Inspection Scale of Fees
2. Marine Safety dispatch and tracking process

Questions concerning this Bulletin should be addressed to:

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What has changed?

With the launch of the national process on May 30, 2012, some vessel owners may see increased charges on their invoices. This is because until now, Transport Canada Marine Safety lacked a national process to ensure inspection and service fees were consistently applied.

Examples of fees in the existing regulations that were not always applied consistently in the past are:

- The \$500 fee for an inspector to be available upon request for vessel services (section 29),
- The \$400 fee for the first issue of a Safe Manning Document (section 30, item #4),
- The \$100 for the Safe Manning Document renewal (section 30, item #5), and
- The \$100 per visit fee (section 30, item #12).

How do I get more information?

Marine Safety encourages you to consult the *Board of Steamship Inspection Scale of Fees* and its companion Guidance Document that gives direction and examples of how and why certain fees are applied. You can find these and other related documents on Marine Safety's website:

<http://www.tc.gc.ca/eng/marinesafety/menu-4146.htm>.

Please direct your questions to your nearest Regional Marine Safety offices (<http://www.tc.gc.ca/eng/regions.htm>) or use the toll free phone line: **1-855-859-3123**.